



OFFICE OF THE
MIDNAPORE MUNICIPALITY
MIDNAPORE
Estd.-1865

Memo No.

Dated, Midnapore the :

NOTICE INVITING TENDER

All bonafied, resourceful shopkeepers / agencies /suppliers are hereby invited to quote rate of stationery and other materials for supply in this Office during the year 2019-20 on sealed cover **as per list detailed in Annexure.**

The tender in sealed cover will be received from **10/06/2019 to 19/06/2019 up to 2.00PM**. The same will be **opened on 19/06/2019 at 3.30PM** in the chamber of the undersigned in presence of the tenderers or their representatives.

Press owners must submit the tender along with photocopies of **valid trade license, PAN Card, P.Tax payment certificate and GST registration certificate.**


Rates should be clearly quoted in figures as well as in words in respect of each item in Indian Rupees only. Rate should be quoted inclusive of GST.

Earnest Money amounting to Rs 5,000/- should be deposited **in favour of the Administrator, Midnapore Municipality in the form of Bank Draft/ Demand Draft payable at Midnapore** in the said sealed cover without which the tender will be rejected. Earnest Money deposited by unsuccessful tenderers will be released after conclusion of tender process. The EMD of L1 bidder will be converted into Security deposit. After successful completion of entire supply period Security Deposit will be refunded. No interest is payable on the SD. The whole or part of the security money may be forfeited by the undersigned if the supply is not started immediately or carried out properly as per agreement.

All the articles to be delivered must be according to the sample. The tenderers are advised to visit this office to inspect the sample. The tenderers concerned whose rates will be accepted must supply the articles within seven days from supply order failing which his/her offer will be rejected without further notice.

The undersigned reserves the right either to accept or to reject any tender without assigning any reason whatsoever.

Memo No. 587 / GA /


 Administrator
 Midnapore Municipality
 Dated: 07.06 /2019

Copy for information to:

- 1) The Sabhadhipati, Paschim Medinipur, Zilla Parishad.
 - 2) The Dist. Magistrate, Paschim Medinipur.
 - 3) The S.D.O Midnapore Sadar, Paschim Medinipur.
 - 4) The Ex. Engg. P.W.D Midnapore Division
 - 5) The E.O. Midnapore Municipality
 - 6) The F.O Midnapore Municipality
 - 7) The H.C. Midnapore Municipality.
 - 8) The Acctt. Midnapore Municipality.
 - 9) The Notice Board Midnapore Municipality.
 - 10) The Secretary, Municipal Contractor Association, Midnapur Municipality
- For information & necessary action.


 Administrator
 Midnapore Municipality
 Dated: 07.06 /2019



OFFICE OF THE MIDNAPORE MUNICIPALITY MIDNAPORE

Estd.-1865

Memo No.

ANNEXURE-A (STATIONARY) *Dated, Midnapore the:*

1 Alpine (King)	20Pkt per Box	RS.....
2 Binding Register (Orient) 12 No.	Per Doz	RS.....
3 Binding Register (Orient) 6 No.	Per Doz	RS.....
4 Binding Register (Orient) 8 No.	Per Doz	RS.....
5 Binding Register (Orient) 14 No.	Per Doz	RS.....
6 Binding Register (Orient) 16 No.	Per Doz	RS.....
7 Board File (Per 25Pcs. Bundle)	Per Bundle	RS.....
8 Borosil glass	6 Piece	RS.....
9 Broomstick	Per Piece	RS.....
10 Calculator MJ-120Da Casio	Per Pic.	RS.....
11 Canon NPG-67 Toner	Per Pice	RS.....
12 Chair Towel (5"x2.5" VIP)	Per Pic.	RS.....
13 Coconut-broom	Per Piece	RS.....
14 Correction Pen (Camlin)	Per Doz	RS.....
15 Cover File (Micro)	Per Doz	RS.....
16 Curtain for window (Blue cord)	Per Metre	RS.....
17 Dettol Hand wash 200ml bottle	Per pice	RS.....
18 Dettol Soap 75 gms	Per PCS	RS.....
19 Double Mouth Pen (Linc)	Per Doz	RS.....
20 Double Side Carbon (Kores)	Per Pkt	RS.....
21 Duster Cloth (24"X24")	Per Doz	RS.....
22 Excise Book (Nandita) 6No. Rule/ White	Per Doz	RS.....
23 Excise Book (Nandita) 8No. Rule/ White	Per Doz	RS.....
24 Folder File with Flap (Ambassador)	Per Doz	RS.....
25 Frontech Laserjet cartridge JIL-3222/3211	Per Pice	RS.....
26 Good-Knight oil	Per piece	RS.....
27 Gum 200ML(Fevi Gum Lime)	Per Doz	RS.....
28 Harpick 500ml	Per Bottle	RS.....
29 James Clip(Novex)	10Pkt per Box	RS.....
30 Laopala Cup	6 Piece	RS.....
31 Lock & Key (Medium /Small) Shiva	Per PCS	RS.....
32 Measurement Book (Eagle)	Per Doz	RS.....
33 Measuring Tape 30mtr & 15mtr (Freemans)	Per Piece	RS.....
34 Naphtali (Bengal Chemical)	Per Kg	RS.....
35 Pad Ink 700ML.(Camel)	Per Doz	RS.....
36 Paper A4 (Copy Power/JK/Copier Red) 75GSM	Per Ream	RS.....
37 Paper FS (Copy Power/JK/Copier Red) 75GSM	Per Ream	RS.....
38 Paper Weight (Good quality)	Per Doz	RS.....
39 Pencil Battery (Nippo) AA & AAA	Per Piece	RS.....
40 Phenyl Black (Bengal Chem & Deviz's Chem)	5ltd Can	RS.....
41 Phenyl White (Deviz's)	5ltd Can	RS.....
42 Phore	Per Doz	RS.....
43 Pin Cushion (Zorex)	Per Doz	RS.....
44 Punching Machine (Double)	Per Piece	RS.....
45 Punching Machine (Single)	Per Piece	RS.....
46 Refill (Link/Lazor) Per 10Pkt. Box	Per 10Pkt. Box	RS.....
47 Room Freshener (Goodrej)	Per Doz	RS.....
48 Rubber Band (Nylon)	Per Kg	RS.....
49 Side Bag (Good Quality)	Per PCS	RS.....

continued.....



OFFICE OF THE MIDNAPORE MUNICIPALITY MIDNAPORE

Estd.-1865

Memo No.

- 50 Single Mouth Pen (Linc)
- 51 Single punching machine
- 52 Stamp Pad (Camel) (Big Size)
- 53 Stamp Pad (Small size) (Faber Cassel)
- 54 Stapler Machine 10Nos.(Kangaro)
- 55 Stapler Machine No. HP-45(Kangro)
- 56 Stapler Machine Pin No.HP-45
- 57 Stapler Pin 10Nos. (Kangaro)
- 58 Steel Scale (Camel 1')
- 59 Table Cloth (Blazer)
- 60 Table Glass 6mm
- 61 Tag (Good quality) (10luthi per pkt)
- 62 Use & Through Pen (Elkos-Alfa) Black & Blue
- 63 Waste Paper Basket
- 64 Water Sponge (Zorex)
- 65 White Dista Paper (16"X26")

Dated, Midnapore the :

Per Doz	RS.....
Per Pice	RS.....
Per Doz	RS.....
Per Doz	RS.....
Per Doz	RS.....
Per Doz	RS.....
Per Doz	RS.....
Per Doz	RS.....
Per Doz	RS.....
Per Doz	RS.....
Pre Piece	RS.....
Per Metre	RS.....
Per Sq.Foot	RS.....
Per Doz	RS.....
Per Doz	RS.....
Per Doz	RS.....
Per Doz	RS.....
Per Ream	RS.....