



# MIDNAPORE MUNICIPALITY

MIDNAPORE

Estd :- 1865

DIST - PASCHIM MEDINIPUR. PIN - 721101.

Phone: (03222)275384, email - midnaporemunicipality@gmail.com



## NOTICE INVITING TENDER

All bonafied, resourceful shopkeepers / agencies / suppliers are hereby invited to quote rate of stationery and other materials for supply in this Office during the year 2020 - 21 on sealed cover as per list detailed in Annexure.

The tender in sealed cover will be received from 14/07/2020 to 22/07/2020 up to 2.00PM. The same will be opened on 22/07/2020 at 3.30PM in the chamber of the undersigned in presence of the tenderers or their representatives.

Press owners must submit the tender along with photocopies of valid trade license, PAN Card, P.Tax payment certificate and GST registration certificate.

Rates should be clearly quoted in figures as well as in words in respect of each item in Indian Rupees only. Rate should be quoted inclusive of GST.

Earnest Money amounting to Rs 5,000/- should be deposited in favour of the Administrator, Midnapore Municipality in the form of Bank Draft/ Demand Draft payable at Midnapore in the said sealed cover without which the tender will be rejected. Earnest Money deposited by unsuccessful tenderers will be released after conclusion of tender process. The EMD of L1 bidder will be converted into Security deposit. After successful completion of entire supply period Security Deposit will be refunded. No interest is payable on the SD. The whole or part of the security money may be forfeited by the undersigned if the supply is not started immediately or carried out properly as per agreement.

All the articles to be delivered must be according to the sample. The tenderers are advised to visit this office to inspect the sample. The tenderer concerned whose rates will be accepted must supply the articles within seven days from supply order failing which his/her offer will be rejected without further notice.

The undersigned reserves the right either to accept or to reject any tender without assigning any reason whatsoever.

*Devi*  
Administrator

*Raylin*  
06/07/20  
Midnapore Municipality

Dated:- 10/7 /2020

Memo No. 579 /GA/11

### Copy for information to:

- 1) The Sabhadhipati, Paschim Medinipur, Zilla Parishad.
- 2) The Dist. Magistrate, Paschim Medinipur.
- 3) The S.D.O Midnapore Sadar, Paschim Medinipur.
- 4) The Ex. Engg. P.W.D Midnapore Division
- 5) The E.O. Midnapore Municipality
- 6) The F.O Midnapore Municipality
- 7) The H.C. Midnapore Municipality.
- 8) The Acctt. Midnapore Municipality.
- 9) The Notice Board Midnapore Municipality.
- 10) The Secretary, Municipal Contractor Association, Midnapore Municipality
- 11) Cashier, Midnapore Municipality

For information & necessary action.

*Devi*  
Administrator

*Raylin*  
06/07/20  
Midnapore Municipality