Phone Office: (03222) 275384

Office: (03222) 266483

email ID: midnapurmunicipality@gmail.com



OFFICE OF THE

RE MUNICIPALIT

MIDNAPORE

Estd.-1865

Memo No.

Dated, Midnapore the :

NOTICE INVITING TENDER

All bonafied, resourceful press owners are hereby invited to quote rate for printing and binding different types of Forms, Receipt Books, Registers etc for one year i.e. 2019-20 on sealed cover as per

list detailed in Annexure. The tender in sealed cover will be received from 10/06/2019 to 19/06/2019 up to 2.00PM. The same will be opened on 19/06/2019 at 3.30PM in the chamber of the undersigned in presence of the tenderers or their representatives

Press owners must submit the tender along with photocopies of valid trade license, PAN Card, P.Tax payment certificate and GST registration certificate.

Rates should be clearly quoted in figures as well as in words in respect of each item in Indian Rupees only Rate should be quoted inclusive of GST

Earnest Money amounting to Rs 5.000/-should be deposited in favour of the Administrator, Midnapore Municipality in the form of Bank Draft/ Demand Draft payable at Midnapore in the said sealed cover without which the tender will be rejected. Earnest Money deposited by unsuccessful tenderers will be released after conclusion of tender process. The EMD of L1 bidder will be converted into Security deposit. After successful completion of entire supply period Security Deposit will be refunded. No interest is payable on the SD. The whole or part of the security money may be forfeited by the undersigned if the supply is not started immediately or carried out properly as per agreement.

All the articles to be delivered must be according to the sample. The tenderers are advised to visit this office to inspect the sample. The tenderer concerned whose rates will be accepted must supply the articles within seven days from supply order failing which his/her offer will be rejected without further

The undersigned reserves the right either to accept or to reject any tender without assigning any notice reason whatsoever

> Administrator **Midnapore Municipality**

> > Dated:- 07. 06 /2019

Memo No. 586 / GA / 10

Copy for information to:

1) The Sabhadhipati, Paschim Medinipur, Zilla Parishad.

2) The Dist. Magistrate, Paschim Medinipur.

3) The S.D.O Midnapore Sadar, Paschim Medinipur.

4) The Ex. Engg. P.W.D Midnapore Division

5) The E.O .Midnapore Municipality

6) The F.O Midnapore Municipality

7)The H.C.Midnapore Municipality.

8) The Acctt. Midnapore Municipality.

9) The Notice Board Midnapore Municipality.

10) The Secretary, Municipal Contractor Association, Midnapur Municipality For information & necessary action.

11) Cashier (Indrajit Pal)

Administrato Midnapore Municipality

Phone Office : (03222) 275384 Office : (03222) 266483 email ID : midnapurmunicipality@gmail.com





Estd.-1865

Memo No.

ANNEXURE (PRINTING)	·	
1 Accountants Cash Book Cont. 200pages each in conquest page . A	Pan Book the	Rs
2 Appl. Form for Birth/Death	Thousand in Dup.	Rs
3 Appl. Form for D/S/Tank	Thousand in Dup.	Rs
4 Appl. Form for N.W. Connection	Thousand in Dup.	Rs
5 Appl. Form for Site Plan	Thousand in Dup.	Rs
6 Appl. Form for Water Supply through Tanker	Thousand in Dup.	
7 Appl. Form of Trade License (Conq. Paper) (New & Renew)	Thousand in Dup.	
8 Appl. Form Plan (Building Plan) (Rs. 500/-, Rs. 1500/-, Rs. 5000/-, Rs.	Thousand in Dup.	Rs
9 Application Form for Mutation (Conq. Paper)	Thousand in Dup.	
10 Application form for Trailer Hire	Per Thousand	Rs
11 Assessment Notice in duplicate	Per Thousand	Rs
12 Assessment Register (As per Sample)	Per Piece	Rs
13 Attendance Register 25pages as per sample	Per Register	Rs
14 Beng. Rate Receipt Book	Thousand in Dup.	Rs
15 Bill Form (Form No. 57A & 57B)	Per Thousand	Rs
16 Birth & Death Certificate (As per Sample)	Per Thousand	Rs
17 Building Plan Register (As per Sample)	Per Piece	Rs
18 Bus Stand Coupon /SWM/ Rajabazar Market etc.	Per Thousand	Rs
19 Cashier's Cash Book Cont. 200 pages each in conquest paper	Per Book	Rs
20 Casual & Earned Live Register	Per Piece	Rs
21 Certificate Pad	Thousand in Dup.	Rs
22 Councilors Letter Pad	Thousand in Dup.	
23 Councilors' Certificate	Thousand in Dup.	
24 Demand Notice in Dup.	Thousand in Dup.	
	Per Piece	Rs
25 Demand Register (As per Sample)	Thousand in Dup.	
26 Eng. Rate Receipt Book	Per Thousand	Rs
27 Envelop Big & Medium 28 Estimate Book for N.W.C. (100Pages in duplicate)	Thousand in Dup.	
	Per Thousand	Rs
29 Form No. (C,G,E,F) PWD as per sample	Per Thousand	Rs
30 G.R. Food Grains Coupon	Thousand in Dup.	
31 H.C. License Form (No.29)	Thousand in Dup.	
32 H.C.I Appl. Form	Per Piece	Rs
33 HCI Register	Per Thousand	Rs
34 Laboratory Report 35 Legal heirs /Income/NOC for Electric Connection	Per Thousand	Rs
	Per Piece	Rs
36 Letter Issued / Receipt/Cash Receipt Register	Per Piece	Rs
37 License Register	Per Thousand	Rs
38 Log Book	Per Thousand	Rs
39 Master Roll Form	Thousand in Dup.	
40 Misc Receipt Book	Thousand in Dup.	
41 Mutation Certificate (With Duplicate)	Thousand in Dup	
42 Mutation Notice	Per Piece	Rs
43 Mutation Register	Per Thousand	
44 Note Sheet	Per Thousand	Rs
45 O.P.D Ticket	Thousand in Dup	Rs
46 Office Docket medium & legal size (bond paper)	Per Thousand	
47 Sab Daha Coupon (Rs. 50/-) (50pages in each book)		Rs
48 Stock & Store Register	Per Register	Rs
49 Tender Form (20Pages Per Set)	Per Set	Rs

50 Water Supply Register (Through Tanker)

Per Register

Rs.....